

SEA Board meeting May 1 2023 Final Minutes

Members present:

Alyson Emanuel

Kevin Welsh

Madie Segal (phone)

Katie Coss

Kelly Scofield has resigned from her post as Secretary of the SEA due to other pressing issues. We thank her for her serving as Secretary and President, and all her hard work on behalf of Springdale Estates. Maddie Segal/ Alyson Emanuel will take over Secretary role.

Tax compliance: Alyson Emanuel to call Tim Avent, CPA, to get commitment to date where at least 2022 return is completed, possible further date for other years and most importantly, a calculation of penalties and interest.

Recommended Insurance changes (see also Alyson Emanuel email to BoD on May 1)

- brick walls should be insured (fences are, but brick walls are not)
- add discrimination coverage
- make sure have data and cyber attack coverage, don't need network coverage
- confirm language on signs at lake

BoD voted to accept recommended changes, Alyson Emanuel to implement

The BoD discussed the continued mission, role and need of the Architectural Committee, and will invite the 3 members to the next BoD meeting to discuss.

Dues payments:

- Currently 153 residents have not paid homeowner's dues, meaning 209 households have paid. This is dramatically below previous years, where approximately 68% to 71% pay (245 -259 homes).
- Alyson Emanuel will analyze the non-payment list to see if it is mostly new residents (and may not know about the neighborhood Association) or older residents (who may not be receiving the emails or are otherwise unable/ unwilling to pay)
- Along with mailed requests for directory information, letters to non-payers will be prepared and sent out. Each Board member will take about 40 of the list to stuff and mail. Paul MacDougal will print labels.

Budget outlook:

- The Treasurer proposed that money collected this year should serve as the operating budget for 2024, and money collected in 2022 should be the basis for the 2023 budget (despite the \$43,100 budget approved at the 2022 Annual Meeting).
- The December 24 2022 income statement shows \$35,201 as the income (dues and interest), so the proposal is that is the basis for the operating budget for 2023.

- Due to the uncertainty posed by the current tax compliance/ previous years returns, the BoD voted to spend the following until the impact of the tax returns preparation fees, penalties/ interest could be assessed:

2023 Budget		actual/ planned	
Fence repairs		\$11,780	already incurred
Landscaping/ Tree/ - Shrub/ holly tree spraying		\$1,500	partially incurred
- landscaping		\$2,430	already incurred
Mowing		\$12,000	\$4000 already incurred, another \$8000 expected through the rest of the year (mowing plus dam clear cutting)
Events		\$1,457	
-Easter egg hunt			
- yard sale	\$285		cost for signs
- graduation banners			donated by Jack Rabbit signs
- cleanup day			
- adult social	\$600		
- Halloween party & fun run	\$400		based on 2022
- luminarias	\$172		planned (based on 2022)
Insurance		\$2,500	with new changes accepted
Mail/ utilities/ website/ licenses for quickbooks and MS TEAMS		\$1,200	Kevin needs to confirm
legal		\$4,000	already incurred
CPA		\$4,800	estimated
solar lighting		\$500	
Total APPROVED		\$40,667	

Brick wall estimates

- Current range is \$12,600 to \$32,000. Further discussion for potential service providers needs to take place and approach to repair reviewed. the Board doesn't want to spend \$32,000 on part of one wall.
- Questions:
 - confirm all personnel will be insured
 - ask for picture of the actual brick
 - ask R. Hernandez if he can cut lines to make the 6 X 6 X 16 concrete block look like whats there now (look at the wall he previously repaired at North entrance)
 - Ask Vandergriff what so high and how can he come down
 - Ask AJ Construction to confirm he has 37 foot wall (his estimate has 30 foot wall)
 - Further comments: decide on a design and bring to the Annual Meeting. Tell the contractors the job as bid is significantly delayed.

Solar lighting components

- Kevin Welsh and Alyson Emanuel will create map of where fixtures will go to confirm kind and number
- Components will be purchased from Amazon and installed June 3rd at the clean up day → June 3 clean up day postponed

Events

- Clean up day: date Saturday June 3 2023 → postponed to fall 2023
 - Coordinators: Katie Coss and Alyson Emanuel
 - **Proposed tasks:**
 - ~~move white square pylon at Evergreen entrance closer to the brick wall, fill hole~~ Already done by Torobio when he painted the fence
 - ~~fix "truck rut" dig out 6 inches dirt by storm drain south entrance and fill with 4 inches cement, top with gravel~~ Already done by Norman Rabins
 - Cleanup canoe/kayak ramp -- Already done by Paul MacDougal (but have to clean up debris)
 - cement in the street sign at south entrance (1 person, need cement)
 - Power wash brick walls (2-3 people, need gas powered powerwasher, barrel filled with water plus pump, truck)
 - wash and straighten street signs, stop signs, speed limit signs etc (6-8 people??)
 - re do turtle logs with new hooks, nylon rope and anchors (2-3 people, hooks, rope and anchors provided)
 - Install solar lighting at the entrances (need 2-3 people, 4 entrances, solar lighting provided)
 - Other ideas? Probably need 15-20 volunteers??
- Adult Social:
 - date set for Saturday June 10, 2023 from 3-6 pm at the lake.
 - Maddie Segal coordinating (with help from other BoD members)
- Fun run/ Halloween: date Saturday October 28

Website/ Back office:

- Cost of licenses differ depending on whether we are a for profit or tax exempt, and we do not know what kind of entity we will be at the moment (we are for profit right now due to non filing of tax returns).
- BoD voted to go ahead and pay for 4 licenses:
 - President, Vice President, Treasurer, Secretary
 - This means these officers can save documents to MS TEAMS and share with others (cost will be \$288/year for this)
 - We also will ask Paul's email list to set up groups for emails, and let Paul focus on the Directory. The President can send out emails directly, after getting two other BoD members to approve.
 - BoD also voted to approved another Quickbook license/ log in, and key for P.O. Box

BoD voted to pay for Baughman's trash to be paid by BoD in return for T. Baughman picking up trash at lake every week.

Meeting adjourned 9 pm.